



September Meeting Minutes

Northwest Florida State College

Sep 19, 2023 at 3:00 PM CDT

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Members:

Charlotte Flynt, Lori Kelley, Don Litke, Tanner Peacock, Jon Ward, Rudy Wright

Board Attorney:

Hayward Dykes

NWFSC President:

Devin Stephenson

NWFSC Faculty/Staff:

Cole Allen, Sandy Arteaga, Tony Borella, Bryan Brooks, Kevin Brown, Olivia Danner, Chris Gabers, Lisa Haddorff, Steven Hough, Michelle Jannazo, Cristie Kedroski, Charlotte Kuss, Roberta Mackey, Jeff McGill, Tanner McKnight, Aaron Murray, Chris Nida, Deidre Price, Ramsey Ross, Whitney Rutherford, Rhonda Springfield, Chris Stowers, Melissa Wolf

Meeting Guests:

Rhea Goff, Shannon Widman, Reynolds Henderson, Patrick McCarthy

II. Board of Trustees

[Board of Trustees Agenda Cover Page.pdf](#)





- A. Call to Order - 3:11 p.m.
- B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.
Motion moved by Jon Ward and motion seconded by Rudy Wright. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright
- C. Public Comments












Mr. Henderson addressed the Board expressing his enthusiasm for the Seacoast project, and Florida Triumph Gulf Coast's hunger for projects in Walton county.
- D. Old Business
- E. New Business
 1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.

Motion moved by Don Litke and motion seconded by Tanner Peacock. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

- a. Regular Meeting Minutes
 -  [2023 08.15 BOT Minutes DRAFT.docx](#)
- b. Personnel Agenda
 -  [Personnel Agenda Memorandum.docx](#)
 -  [Personnel Agenda Supporting Materials.xlsx](#)
- c. Write Off Bad Debt
 -  [Approval to Write-Off Bad Debts Memorandum.docx](#)

2. Action Items

- a. South Walton Campus Facilities Expansion Update (Presenters: Whitney Rutherford)
 -  [South Walton Expansion Update Memorandum.docx](#)
 -  [The Seaside School Foundation, Inc. Memo - Lease Milestones 9.1.23.pdf](#)
 -  [RoundTable Financing Letter.pdf](#)
 -  [Seacoast Collegiate High School Donor Activity Report 9.1.2023.pdf](#)
 -  [NWFSC - DD Dwg Set.pdf](#)
 -  [SCHS - DD Dwg Set.pdf](#)
 -  [Accelerator - DD Dwg Set.pdf](#)
 -  [23-06-27 Civil Plan revised schematic.pdf](#)
 -  [Projected Construction Phasing.pdf](#)
 -  [Lease and MOU with Exhibits.pdf](#)
 -  [Seacoast Project Timeline - Milestones 9.2.23.docx](#)

Motion: The Board of Trustees agrees, as amended by Trustee Wright's motion, the financing milestone has been met under section 5.f. of the lease between the College and The Seaside School Foundation, and The Seaside School Foundation may proceed to construction as scheduled.

Motion moved by Don Litke and motion seconded by Tanner Peacock. Vote For: Flynt, Kelley, Litke, Peacock, Wright; Abstained: Ward

Motion: The Board of Trustees amends Trustee Litke's motion to include that the College and Seacoast will agree to any lease amendments necessary to update the lease milestones that follow after the financing and start of construction milestones.

Motion moved by Rudy Wright and motion seconded by Don Litke. Vote For: Flynt, Litke, Wright; Vote Against: Kelley, Peacock; Abstained: Ward



- b. 2023 FCS Affordability Report (Presenters: Deidre Price)

-  [Memorandum 2023 FCS Affordability Report.docx](#)
-  [2023 FCS Affordability Report.pdf](#)

Motion: The Board of Trustees approves the 2023 Florida College System Affordability Report, as presented.

Motion moved by Jon Ward and motion seconded by Don Litke.



Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

- c. 2024-2025 Academic Calendar (Presenters: Deidre Price)
 -  [Memorandum 2024-2025 Academic Calendar.docx](#)
 -  [2024-2025 Academic Calendar.xlsx](#)

Motion: The Board of Trustees approves the revised 2024-2025 Academic Calendar, as presented.



Motion moved by Jon Ward and motion seconded by Don Litke.

Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

- d. Final Review: Student Code of Conduct (Presenters: Cristie Kedroski)
 -  [Catalog Revision - Student Code of Conduct Memorandum.docx](#)
 -  [Catalog Revision - Student Code of Conduct Supporting Materials.docx](#)



Motion: The Board of Trustees approves the request to advertise the changes to the Student Code of Conduct, as presented.

Motion moved by Jon Ward and motion seconded by Tanner Peacock. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

- e. Carryforward Spending Plan (Presenters: Tanner McKnight)
 -  [Carry Forward Spending Plan Memorandum.docx](#)
 -  [22-23 Carryforward Spending Plan - NWFSC.pdf](#)

Motion: The Board of Trustees approves the FY2022-2023 report that states the fund balance carry forward plan, as presented.

Motion moved by Charlotte Flynt and motion seconded by Jon Ward. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

- f. Purchases Over \$325,000 (Presenters: Tanner McKnight)
 -  [Purchases Over \\$325,000 Memorandum.docx](#)
 -  [Purchases over \\$325,000 Supporting Materials.xlsx](#)

Motion: The Board of Trustees approves the listed purchases of more than \$325,000, as presented.

Motion moved by Jon Ward and motion seconded by Charlotte Flynt. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

- g. New Foundation Endowment (Presenters: Chris Stowers)
 -  [New Foundation Endowment Memorandum.docx](#)
 -  [Sons and Daughters of Italy Endowment.pdf](#)