



January Meeting Minutes

Northwest Florida State College

Jan 16, 2024 at 3:00 PM CST

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Trustees:

Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley (Chair), Don Litke, Tanner Peacock, Jon Ward, Rudy Wright (Vice Chair)

Board Attorney:

Hayward Dykes

NWFSC President:

Devin Stephenson

NWFSC Faculty/Staff:

Cole Allen, Sandy Arteaga, Tony Borella, Bryan Brooks, Kevin Brown, Olivia Danner, Heather Dietzold, Doris Fowler, Lisa Haddorff, Steven Hough, Cristie Kedroski, Henry Mack, Roberta Mackey, Jeff McGill, Tanner McKnight, Aaron Murray, Chris Nida, Ramsey Ross, Whitney Rutherford, Jeanette Shires, Chris Stowers, Melissa Wolf

II. Board of Trustees

A. Call to Order - 3:29 p.m.

B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.

Motion moved by Rhea Goff and motion seconded by Don Litke. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

C. Public Comments

D. Old Business

E. New Business

1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.

Motion moved by Rhea Goff and motion seconded by Tanner Peacock. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

a. Regular Meeting Minutes

 [2023 11.28 BOT Minutes DRAFT.docx](#)

b. Personnel Agenda

 [Personnel Agenda Memorandum.docx](#)

 [Personnel Agenda Supporting Materials BOT January 2024.xlsx](#)

2. Action Items

- a. FPL Easement - South Walton (Presenters: Tanner McKnight)

 [Proposed FP&L Easement Purchase Memorandum.docx](#)

 [WA-11-022.000- Voluntary Offer Letter- 11.5.23.pdf](#)

 [WA-11-022.000 - Temporary Access Easement.pdf](#)

 [WA-11-022.000 - Permanent Access Easement.pdf](#)

 [WA-11-022.000 - Amended Easement.pdf](#)

Motion: The Board of Trustees approves the sale of the temporary, permanent, and amended easements to Florida Power & Light, as presented, for the listed amounts and authorizes the College President to sign all documents necessary to effectuate the sale. The College will include a letter with the sale materials expressing the College's support for undergrounding any future transmission line to the extent possible.

Motion moved by Don Litke and motion seconded by Tanner Peacock. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- b. Purchases Over \$325,000 (Presenters: Tanner McKnight)

 [Purchases over \\$325,000 January 2024 Memorandum.docx](#)

 [Purchases over \\$325,000 January 2024 Spreadsheet.xlsx](#)

Motion: The Board of Trustees approves the listed purchases of more than \$325,000, as presented.

Motion moved by Cory Fosdyck and motion seconded by Jon Ward. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- c. Solicitations Progress Listing and Item(s) for Review (Presenters: Tanner McKnight)

 [Solicitations Listing January 2024 Memorandum.docx](#)

 [Solicitations Listing January 2024 Spreadsheet.xlsx](#)

Motion: The Board of Trustees approves posting a solicitation to receive proposals for architectural services for the renovation of Building 510.

Motion moved by Rhea Goff and motion seconded by Megan Harrison. Vote For: Fosdyck, Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

3. Informational/Discussion Items

- a. Grants Development Listing (Presenters: Cristie Kedroski)

 [Grants Development Listing Memorandum.docx](#)


 [Grants Development Listing January 2024.pdf](#)

- b. Legal Claims Listing (Presenters: Whitney Rutherford)

 [Legal Claims Listing Memorandum.docx](#)

 [Legal Claims Listing January 2024.pdf](#)

- c. Purchasing Over \$65,000 Not Requiring Board Approval
(Presenters: Tanner McKnight)

 [Purchases over \\$65,000 Not Requiring Approval Memorandum.docx](#)

 [Purchases over \\$65,000 Not Requiring Approval Spreadsheet.xlsx](#)

- d. Project Updates Over \$325,000 (Presenters: Tanner McKnight)

 [Project Updates Over \\$325,000 Memorandum.docx](#)

- e. Financial Report (Presenters: Tanner McKnight)

 [Financial Report Memorandum - January 2024.docx](#)

 [FY24 Dec 2023 Board Financial Report.pdf](#)

- f. Chair's Comments (Presenters: Lori Kelley)


Chair Kelley reminded the Board that Spring Commencement will be on Saturday, May 4, 2024, and the self-assessment will be opening in OnBoard for the results to be presented at the February meeting.

- g. President's Report (Presenters: Devin Stephenson)

4. Announcements

 [Announcements.docx](#)

F. Adjourn - 4:23 p.m.


Dr. G. Devin Stephenson, President
Northwest Florida State College
and Corporate Secretary


Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.