



## June Meeting Minutes

Northwest Florida State College

6/17/2025 3:00 PM CDT

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

### Attendance

#### Present:

Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward (remote)

#### Board Attorney:

Whitney Rutherford

#### NWFSC President:

Mel Ponder

#### I. Board of Trustees

 [Board of Trustees Agenda Cover Page.pdf](#)

A. Call to Order – 3:19 p.m.

B. Approval of Agenda

**Motion: The Board of Trustees approves the agenda, as presented.**

Motion moved by Rhea Goff and motion seconded by Megan Harrison.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

C. Public Comments

D. Old Business

E. New Business

##### 1. Consent Agenda

 [Consent Agenda Cover Page.pdf](#)

**Motion: The Board of Trustees approves the consent agenda, as presented.**

Motion moved by Don Litke and seconded by Cory Fosdyck.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

a. Budget Workshop Minutes

 [DRAFT Budget Workshop Minutes.docx](#)

b. Regular Meeting Minutes

 [DRAFT BOT May Meeting Minutes.docx](#)

c. Personnel Agenda

 [Personnel Agenda Memorandum.docx](#)

 [Personnel Agenda Supporting Materials BOT June 2025.xlsx](#)

 [Open Position Report BOT June 2025.xlsx](#)

d. Approval to Write-Off Bad Debts

 [Approval to Write-Off Bad Debts Memorandum.docx](#)

2. Action Items

 [Action Items Section Cover Page.pdf](#)

a. Fiscal Year 2025-2026 Budget Adoption (Presenters: Gina Doeble)

 [Fiscal Year 2025-2026 Budget Adoption Memorandum.docx](#)

 [FY2025-2026 College Budget Memorandum - Revised.docx](#)

 [Fiscal Year 2025-2026 Draft Budget Book.pdf](#)

 [Fund 1 Budget - Revised Budget Book Pages.pdf](#)

**Motion: The Board of Trustees approves the Fiscal Year 2025-2026 College Budget, which includes tuition and fees, as presented.**

Motion moved by Tanner Peacock and seconded by Don Litke.  
Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

b. Fiscal Year 2025-2026 Capital Improvement Plan (Presenters: Gina Doeble)

 [Fiscal Year 2025-2026 Capital Improvement Plan Memorandum.docx](#)

 [Fiscal Year 2025-2026 Capital Improvement Plan.pdf](#)

 [Fiscal Year 2025-2026 CIP - Project Descriptions.pdf](#)

**Motion: The Board of Trustees approves the Fiscal Year 2025-2026 Capital Improvement Plan, as presented.**

Motion moved by Rhea Goff and seconded by Megan Harrison.  
Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

c. 2025-2026 Dual Enrollment Articulation Appendix Updates (Presenters: Cristie Kedroski)

 [2025-2026 Dual Enrollment Articulation Appendix Updates Memorandum.docx](#)

 [Destin High School Appendix Amendment.docx](#)

 [Okaloosa County School District Appendix Amendment.docx](#)

 [CHS Appendix Amendment.docx](#)

 [AY25-26 Base Dual Enrollment Articulation Agreement For Reference.docx](#)

**Motion: The Board of Trustees approves the dual enrollment articulation appendix updates for Okaloosa County School District, Destin High School, and Collegiate High School for Academic Year 2025-2026, as presented.**

Motion moved by Cory Fosdyck and seconded by Rhea Goff.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

- d. Building 420 Donor Naming/Recognition (Presenters: Chris Stowers)

 [Building 420 Donor Recognition Memorandum.docx](#)

 [Building 420 Donor Recognition Supporting Material.docx](#)

 [Building 420 Named Spaces - June 2025.pdf](#)

**Motion: The Board of Trustees approves the naming of Gallimore Hall for Nursing Education, HCA Florida Fort Walton-Destin Hospital Nursing Lab, Meagan Campbell Nursing Lab, Marjorie Cox Gray & Hugh Gray Health Technology Lab, HCA Florida Twin Cities Hospital Health Technology Lab, and the Juanita Harbaugh Nursing Classroom in Building 420, as presented.**

Motion moved by Don Litke and seconded by Rhea Goff.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

- e. Purchases Over \$325,000 (Presenters: Gina Doeble)

 [Purchases over \\$325,000 Memorandum.docx](#)

 [Purchases Over \\$325,000.pdf](#)

**Motion: The Board of Trustees approves the listed purchases of more than \$325,000, as presented.**

Motion moved by Rhea Goff and seconded by Megan Harrison.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

- f. Solicitations Progress Listing (Presenters: Gina Doeble)

 [Solicitations Progress Listing Memorandum.docx](#)

 [Solicitations Listing June 2025.pdf](#)

**Motion: The Board of Trustees approves award to Brightview Landscape Services, Inc., as presented.**

Motion moved by Megan Harrison and seconded by Rhea Goff.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

- g. President's Evaluation (Presenters: Lori Kelley)

 [Presidential Evaluation Results Memorandum.docx](#)

**Motion: The Board of Trustees approves the President's FY2025 partial fiscal year evaluation results, as presented.**

Motion moved by Rhea Goff and seconded by Cory Fosdyck.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

- h. Organization of the Board (Presenters: Mel Ponder)

 [Organization of the Board Memorandum.docx](#)

 [Role of the Board Chair and Vice Chair.docx](#)

 [Responsibilities of the Board of Trustees.docx](#)

**Motion: The Board of Trustees approves the nominations of Rhea Goff as Board Chair and Jon Ward as Board Vice Chair for 2025-2026.**

Motion moved by Megan Harrison and seconded by Tanner Peacock.

Vote for: Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Lyndsi Stevens, Jon Ward.

3. Informational/Discussion Items

 [Information Items Section Cover Page.pdf](#)

- a. President's Contract FY2026 (Presenters: Lori Kelley)

 [President's Contract FY2026 Memorandum.docx](#)

 [Presidential Employment Agreement 11.19.24.pdf](#)

- b. Standing Information Items (Presenters: Cristie Kedroski, Gina Doeble, Whitney Rutherford)

 [Standing Information Items Memorandum.docx](#)

 [Grants Development Listing.pdf](#)

 [Legal Claims Listing.pdf](#)

 [Purchases over \\$65,000 Listing.pdf](#)

- c. Financial Report (Presenters: Gina Doeble)

 [Financial Report Memorandum.docx](#)

 [May College Financial Report.pdf](#)

- d. Chair's Comments (Presenters: Lori Kelley)

- e. President's Report (Presenters: Mel Ponder)

4. Announcements

 [Announcements June 17, 2025.docx](#)

F. Adjourn – 4:23 p.m.