

Welding Technology Admission Point System

Applicants for the Welding Technology program must meet the following mandatory requirements to be evaluated for admission. The selection process will be based upon the admission criteria point system. Applicants with the highest total number of points based on the information contained in their application file will be finalists for the program beginning in the Fall Semester. Applicants meeting the criteria, but not selected, will be placed on a waiting list. Individuals on the waiting list may be selected if slots become available before the end of the Drop/ Add period for the Fall Semester. Students not selected by the end of Drop/Add, must reapply during the next application period for the following year.

Scoring

Completion of FAFSA _____	20 points
Veteran _____	10 points
Veteran Dependent _____	10 points
Documented Previous Welding Experience _____	20 points
Successful Passing of Drug Test _____	20 points
Orientation Attendance _____	10 points
Documented Visit with an Okaloosa Career Source Center _____	10 points
Successfully Completed General Education Courses _____ (grade of "C" or higher) taken at Northwest Florida State College (points based on number of credits completed for maximum of 5 points)	10 points

25 - 30 credits:	5 points
20 - 24 credits:	4 points
15 - 19 credits:	3 points
10 - 14 credits:	2 points
1 - 9 credits:	1 points

*** Applicants with the highest point totals will be admitted first.**

*** In the event of a tie, acceptance into the Welding program will be based upon Okaloosa/Walton Residency and/or date of application.**



Welding Technology Admissions Checklist

The applicant is responsible for providing all required information listed below prior to the deadline. All applicants will be notified of their status in the program, via their school email. If you have any questions concerning the Welding Technology Program or the admission procedure please contact:

Scottie Smith, Daytime Instructor
(850) 729-5224
smiths60@nwfsc.edu

1. Complete the NWF State College Online Application and Residency forms for admission to NWF's Applied Welding Technologies program.

Applications are available online at nwfsc.edu/apply.

2. Complete a Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov.

School code 001510

3. Submit Transcripts Request.

Submit the following transcripts request to the Admissions Office by the application deadline using the online transcript request (www.nwfsc.edu/students/transcripts/).

- Official high school transcript or GED diploma or score report
- Official transcripts from all other postsecondary institutions attended including CLEP, AP and IB transcripts

*** Note: If you are currently taking classes at NWF, your transcripts should already be on file.**

4. Visit an Okaloosa Career Source Center

Career Centers can help students identify if they qualify for any financial assistance. Students need to provide a document on letterhead from the center they visited. This document should include the date of the visit and the student's full name. For more information, please contact a local Career Source center.

5. Attend Welding Program Orientation.

Orientation attendance will earn students 10 points toward their admission.

6. If you have previous welding experience/training, you need to provide documentation for it to be considered for point assessment.

Official high school/post-secondary transcripts or employer training records are the only accepted forms of documentation for point assessment.

7. Submit results of a recent drug screening showing you are drug and alcohol free.

Welding Technology Drug and Substance Abuse Policy

Substance Use and/or Abuse:

- Substance abuse is inconsistent with the ethics of the Welding Program and Northwest Florida State College. Substance use/abuse adversely affects cognitive, sensory, affective and psychomotor behaviors which can be life threatening to self and others.
- You will be asked to submit a drug screening as a component of the admission or readmission procedure.
- You may be asked by the Welding Program or Northwest Florida State College to submit to individual, group and/or random drug screening at any time. The College reserves the right to determine the agency to conduct the drug screening.

“NWFSFC is alcohol and drug free in accordance with Public Law 100-690, The Anti-Drug Abuse Act of 1988. The unlawful manufacture, distribution, dispensation, possession, or use of alcohol or a controlled substance is prohibited in and on NWFSFC owned and controlled property. This policy applies to employees, students, and visitors.” Any violation of this policy the individual may be subject to disciplinary action.”

- NWFSFC Catalog, Student Handbook section, Substance Abuse section

Drug Use/Abuse:

Once admitted, you must remain drug-free throughout your tenure in this program. Failure to do so shall be grounds for dismissal from the program. You are required to be drug and/or alcohol free when reporting to school and while at affiliating agencies (including parking lots and grounds).

If there is reasonable suspicion that you may be impaired or are using or have used illegal drugs and/or alcohol, you may be tested in accordance with the affiliating agency’s policies. Prior to being assigned to an affiliating agency, you will sign consent to allow the affiliating agency to release any drug testing results to the College. If tested by an affiliating agency, you will provide the Program Director with a copy of any test results. Failure to promptly do so shall be grounds for your dismissal from the program. A positive drug or alcohol test result shall also be grounds for your dismissal from the program.

Welding Technology Drug Screening Instructions



Instructions for Obtaining Your Drug Screen

In association with our education program drug screening is required on incoming students. You will be required to order your drug screen in sufficient time for it to be reviewed by the school and/or hospital. A drug screen typically takes 3 days to complete, however its delivery to your school and/or clinical site can be impacted by a variety of factors.

Go to www.mystudentcheck.com. and select your School and Program from the drop down menus for both School and Program. It is important that you select your school worded as **Northwest Florida State College - Welding - Drug Screen Only - Welding.**

Complete all required fields as prompted. For your records, you will be provided a receipt and confirmation page of your order placed through PreCheck, Inc. Texas residents will pay \$49.80 and New Mexico residents will pay \$49.34. Residents in all other states will pay \$46.00. For your records, you will be provided a receipt and confirmation page of your order placed through PreCheck, Inc.

Drug Screening Test

You must first pre-register for a drug screening.

- If you pay by credit card, the link to the instructions for pre-registration will be provided at the confirmation page after you complete your order.
- If you are paying by money order, you will be emailed instructions to obtain your drug screen once payment has been received.

Note on Drug Screen Collection Pre-Registration Appointments

This process only pre-registers you for a drug screen and does not set up an appointment time with the collection site. Collection sites have different policies on setting up appointments for drug screening. For your convenience, we recommend calling your chosen collection site ahead of time to set up an appointment. It is also your responsibility to pre-register and complete the drug screen at the time frame required by the school. For most students, the Electronic Chain of Custody (ECOC) process will register them to a collection site instantly; however the location of some students may require us to mail a paer Chain of Custody Form to get you to a collection site close to your location. We encourage you to pre-register with enought time to allow for mailing, if needed.

Welding Technology Drug Screening Instructions (continued)

Frequently Asked Questions

Q. How long does the drug screen take to complete?

Most results are returned within three business days, but delivery to your school and/or clinical site may depend on various factors.

Q. Do I get a copy of the results?

Results are not always returned to PreCheck, and sometimes a school may designate that results be returned directly to them, or to the clinical site. If you wish to receive a copy, you may contact us at StudentCheck@PreCheck.com and we will determine if we have results on file. We will need your name as provided on your drug screen order, the last four digits or your social security number, and the school and program for which you underwent the screening.

Welding Technology Once Accepted

Take the TABE (Test of Adult Basic Education)

Tests are administered at NWF State College's Testing Center, located at the Niceville campus. Be sure to inform the administrator that you are applying for entry into the welding program. If you have a PERT or SAT/ACT score, it can be used in lieu of the TABE test. The PERT or SAT/ACT scores cannot be more than two years old.

If using PERT, SAT or ACT test scores in place of TABE scores, the student must provide score reports to the Admissions and Records Office. To schedule a test, refer to the Testing Center page on the College's website: www.nwfsc.edu/students/campus-services/testing-center/. Or, call (850) 729-6016.

Passing Test Scores			
ACT	TABE	PERT	SAT
English: 17	Writing: 9	Writing: 99	Verbal: 440
Reading: 18	Language: 9	Reading: 104	Math: 440
Math: 19	Math: 9	Math: 113	----

*** The TABE is required by the Florida Department of Vocational Education. It must be completed with a score of at least 9 in Mathematics, 9 in Reading and 9 in language before a student is eligible for graduation.**